

**Minutes of the Great Ayton Parish Council meeting  
held on Tuesday 7<sup>th</sup> January 2020 at 19:00**

**Present:** - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Cllr John Fletcher, Cllr Judith Brown  
Andrew Snowdon (Parish Council Clerk)  
Cllr Heather Moorhouse (NYCC), Cllr Richard Hudson (HDC)  
Caryn Loftus (Moor Sustainable CIC)

| No. | Business  |
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| 1   | <p><b><u>Members of the Public invited to address the Council.</u></b></p> <p><u>Multi-user routes in Great Ayton (See item 10)</u></p> <p>Caryn Loftus (Moor Sustainable CIC) was asked to give an update regarding the potential for multi-user routes in Great Ayton. Caryn advised that Station Road was an ideal location to adopt a multi-user approach as it is the main route to the local railway station, it is a means of accessing the National Parks area and if all goes to plan it would become the end of the Endeavour Way cycle route. The Esk Valley Community Railway has increased services stopping at Great Ayton station, thus (indirectly) encouraging increased numbers of commuters, day visitors, holiday makers and shoppers to utilise Station Road.</p> <p>Currently Station Road has issues with its narrow, pot-holed and overgrown footpath, plus the 60mph speed limit along the narrow road allows for fast moving traffic within close proximity of pedestrians/cyclists. The Parish Council is aware that NYCC already has plans to carry out works to improve/repair the footpath and the Clerk was asked to write to ensure that improvements took into account the difficulties for wheelchair users and those with pushchairs. It was further agreed that the Parish Council would request NYCC Highways to reduce the speed limit on Station Road to 30mph from the village centre up to the Station. It was noted that the speed limit reduction was seen as a positive climate action since this would allow more people to access the Esk Valley rail services on foot/bicycle and reduce reliance upon cars. <b>Agreed</b></p> <p>Mrs Loftus confirmed that a grant application would be made to the Northern (Rail) Customer and Community Information Fund in order to seek financial support for the multi-user route improvements by Climate Action Stokesley and Villages as a sub-group of the Stokesley and Villages Community Partnership. <b>Noted</b></p> <p>Climate Action Stokesley and Villages had also made an application to HDC's Making a Difference fund for a grant to print leaflets for the pollinator trail, it was agreed that the Parish Council would make a donation of £200 towards this. <b>Agreed</b></p> <p>Councillor Kirk thanked Caryn for the information/proposals and requested that she and Cllr Taylor give a further update on environmental/climate actions at the March PC meeting. <b>Noted</b></p> |
| 2   | <p><b><u>NY Police Report.</u></b></p> <p>There had been 7 reports of anti-social behaviour, 2 report of auto crime, 2 report of burglary (inc attempted), 1 report of criminal damage, 4 reports of theft (inc shops), 1 report of violence against person, 4 other crimes (inc drugs) detailed in the NY Police report in the period 1<sup>st</sup> December 2019 to 6<sup>th</sup> January 2020. <b>Noted</b></p> <p><i>NY Police were not able to attend to meeting therefore no additional information was available.</i></p>  |

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| 3 | <p><b><u>HDC Councillor Report.</u></b></p> <p><u>Ponderosa Site – B1292</u></p> <p>Cllr Richard Hudson gave a brief update regarding the Ponderosa site on the B1292. The owner has appealed against the planning department's refusal of permission to erect a soil bund around the site. Discussions were taking place regarding the legitimacy of parking a double decker bus on site though a MOT was in place as an operator's licence might be required. <b>Noted</b></p> <p><u>Gribdale Gate Car Park</u></p> <p>In his capacity as a Ward member Cllr Kirk advised the Parish Council that numerous complaints had been received regarding the lack of waste bins at the Gribdale Car Park. This location is within both the Hambleton &amp; GAPC boundaries but is part of the National Parks and hence placement of bins becomes a policy matter for NYMNP. It is understood that current policy is not to site bins as this then encourages visitors to take their rubbish home, however this location sees a lot of dog walkers and hence there is an issue with dog waste bags being left behind. Since the NYMNP policy had been in place for many years it is seen as unlikely that they will change hence Cllr Kirk proposed that GAPC give consideration to requesting permission to supply a bin for the location. It was understood that HDC Waste &amp; Street Scene were amenable to emptying a suitable bin as they already passed through the car park to service nearby residents. Cllr Heather Moorhouse agreed to make enquiries with her contacts within NYMNP. The Clerk was asked to write to both NYMNP &amp; HDC to enquire as to whether the proposal would be feasible with a view to finding a solution before Easter. <b>Noted</b></p> <p><b><u>NYCC Councillor Report.</u></b></p> <p><u>Marwood School Crossing.</u></p> <p>Cllr Heather Moorhouse advised that though statistically there were too few pupils/parents crossing the A173 to automatically trigger entitlement to a crossing patrol, Andy Davies (NYCC Highways Area Manager) had agreed that Cllr Moorhouse could utilise the balance of her 'County Councillors Locality Budget' to pay for the employment/training of a crossing patrol on a trial basis during 2020 so that Marwood School did not need to utilise their own funds. It is hoped that the introduction of the 'trial' crossing patrol would encourage more parents to walk to school with their children rather than driving as increased statistical evidence would be required to enable NYCC to provide this service on a permanent basis going forward. <b>Noted</b></p> |
|   | <p><b><u>Apologies for Absence.</u></b></p> <p>None.</p>   |
| 5 | <p><b><u>Declaration of Interest in items on the Agenda.</u></b></p> <p>Cllr Botez declared a pecuniary interest regarding supplier selection for the Parish Council website and hence left the room during discussion/decision process (See item 11.) <b>Noted</b></p>  |
| 6 | <p><b><u>Minutes of the previous meeting of the Parish Council.</u></b></p> <p>The minutes of the Parish Council Meeting held on Tuesday 3<sup>rd</sup> December 2019 were approved and signed. <b>Agreed.</b></p>   |

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| 7 | <p><b><u>To Consider Planning &amp; Licensing Applications Received.</u></b></p> <p>Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p><b>19/02663/TPO - Friends School, School Lane</b><br/>Works to tree subject to a tree preservation order.<br/><b>No objection / Work to be carried out in accordance with the arboreal report dated 11/12/19.</b></p> <p><b>19/02605/TPO - 52 Guisborough Road</b><br/>Works to a tree covered by Tree Preservation Order No 2000/09<br/><b>No objection / Work to be carried out in accordance with the detailed arboreal report dated 23/11/19.</b></p> <p><b>19/02586/FUL - 14 Angrove Close</b><br/>Construction of a dormer to the front elevation, alteration to the fenestration, installation of a door and sidelight to the west elevation and internal alterations to dwelling-house to include relocation of internal staircase.<br/><b>No objection / No observation</b></p> <p><b>19/02354/FUL - The Tannery, 4 The Arcade, High Street</b><br/>Alterations to enclose a small courtyard by means of alterations to wall and addition of plastic roofing.<br/><b>No objection / No observation</b></p>   |
| 8 | <p><b><u>Correspondence and Information:</u></b></p> <p>No items requiring action.</p>   |
| 9 | <p><b><u>Council Services / Working Group Reports</u></b></p> <p><b>Cemetery:</b> - A meeting of the Cemetery Working Group will take place on 14/01/20 to review ongoing issues highlighted in the Council Services report and make further recommendations if required. <b>Noted</b></p> <p><b>Whitbread / Waterfall Park Memorial Bridge:</b> - HDC Planning, NYCC Highways and the EA permits are all in place and it was previously agreed that the main order for the bridge will be placed once the potential for grant funding has been established via HDC / Impetus. <b>Ongoing (B/F)</b></p> <p><b>Public Conveniences:</b> - It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to Cook's Garden &amp; the replacement to the Whitbread bridge have been completed. <b>Ongoing (B/F)</b></p> <p><b>Village Fete 2020:</b> - Further discussion required at the Feb 2020 Parish Council meeting regarding the bi-annual fete which is due to take place on 13/06/20 with a (Rio) 'Carnival' theme. <b>Noted</b></p> <p><b>Allotments, Village Hall, Play Park, High Green, Xmas 2020, Benches &amp; Memorials:</b> - Previously agreed or outstanding matters can be found in the Council Services report, no further action/decisions are required at this time. <b>Noted</b></p> <p><b>Grounds Maintenance Supervisor:</b> - Through discussion it was unanimously agreed that recruitment of a full-time Grounds Maintenance Supervisor was required to oversee &amp; act upon the various service activities for which the PC were responsible. It was further agreed that the position should be advertised on the PC website, PC noticeboard, the D&amp;S and on the 'Indeed' recruitment website. An interview panel of Cllr Taylor, Cllr Brown &amp; Cllr Kirk were asked to make recommendation to the Parish Council and in the first instance they would meet on 14/01 to discuss a person spec and job advert. <b>Agreed</b></p> |

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| 10 | <p><b><u>Councillor's Reports</u></b></p> <p><b>Endeavour Way:</b> - No further update. <b>Noted</b></p> <p><b>Brighten Up Great Ayton 'Action for pollinators' project:</b> - No further update. <b>Noted</b></p> <p><b>Marwood School (Cllr Botez):</b> - See Item 3. <b>Noted</b></p> <p><b>Multi-user routes in Great Ayton:</b> - See Item 1. <b>Noted</b></p>  |
| 11 | <p><b><u>Clerk's Report</u></b></p> <p><b>Parish Council Website:</b> - Having reviewed the 3 outline quotes it was agreed that the Parish Council preferred to employ one of the suppliers offering a bespoke website and as such the Studio Botez quote was selected since the ongoing maintenance/hosting costs were seen to be cheaper in the long term. <b>Agreed</b></p> <p><b>'New' Allotment Regulations:</b> – As part of the Parish Council's housekeeping / maintenance improvements at the allotments it had been established that some tenants appeared to be dumping household waste on their plots. With this in mind it was agreed that the new tenancy agreement which is to be introduced in October 2020 should be revised as follows;</p> <p><b>15.</b> The tenant shall allow the Parish Council's representative access to their allotment to carry out a visual inspection as required. Any tenant found to be misusing the allotments for the dumping of household / industrial waste of any description will have their tenancy agreement terminated with immediate effect and may be prosecuted for fly-tipping. <b>Agreed</b></p> |
| 12 | <p><b><u>Accounts Report</u></b></p> <p>The total payments made were £4,046.76<br/>The total income received was £1,292.00</p> <p><b>Electricity supply:</b> It was noted that the estimated electricity costs for the Public WC's were excessively high and hence the Clerk was asked to investigate with a view to changing supplier if improved tariffs could be attained. <b>Agreed</b></p> <p><b>Parish Budget:</b> Budget costs and income for the delivery of Parish Council services were reviewed for YTD 2019/20, consideration was given to 2020/21 work activities including expansion of Parish Council services through the recruitment of an additional full-time employee. Following detailed discussion, the formal budget was agreed a copy of which will be included for signed approval at the February Parish Council meeting. <b>Agreed</b></p>  |
| 13 | <p><b><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></b></p>   |
| 14 | <p><b><u>Exclusion of the Press and Public</u></b></p> <p><b>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</b></p>   |